



Quick Reference Card for the
Omni 3200 Petroleum
 Petroleum Application on the PNS Network



SALE

Idle Prompt	Swipe card at idle prompt or press [F2] for sale.
Credit Sale [F1]	Press [F1] for credit sale.
Debit [F2]	
GasCard [F3]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Date Expires MMY	Key in the expiration date in MMY format and press [ENTER].
Enter CVV2 Code	Key in the CVV2 code from back of card and press [ENTER].
Select Product	Key in the fuel product code. If a service product code is needed, press [0] and then key in the service product code.
Description QTY	Key in the quantity of items purchased.
Enter Amount AMOUNT \$	Key in the amount and press [ENTER].
Select Product	If a 2nd product code is needed then key in appropriate product code. The merchant will continue to be prompted for an additional product code until [ENTER] is pressed to bypass.
Enter Tax AMOUNT \$	Key in the amount of tax or press [ENTER].
Total \$ \$\$cc Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please Wait...	(No action while processing) Receipt prints.
Approval XXXXXX SALE \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

AUTH ONLY

Idle Prompt	Press [ARROW] twice.
Auth Only [F1]	Press [F1] for auth only.
Terminal Maint [F2]	
Terminal Setup [F3]	
System Detail [F4]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Date Expires MMY	Key in the expiration date in MMY format and press [ENTER].
Enter Amount AMOUNT \$	Key in the amount and press [ENTER].
Total \$ \$\$cc Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please wait...	(No action while processing) Receipt prints.
Approval XXXXXX AUTH \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

REPRINT

Idle Prompt	Press [REPRINT].
Last Receipt [F1]	Press [F1] to print last receipt.
Other Receipt [F2]	Press [F2] to print a specific transaction.
Cash Receipt [F3]	Press [F3] to print a cash receipt.
Enter Reference #	Key in the reference number and press [ENTER].
Printing...	Receipt prints.

RETURN

Idle Prompt	Press [ARROW].
Void [F1]	Press [F2] for return.
Return [F2]	
Prior Auth Sale [F3]	
EBT [F4]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Date Expires MMY	Key in the expiration date in MMY format and press [ENTER].
Select Product	Key in the fuel product code. If a service product code is needed, press [0] and then key in the service product code.
Description QTY	Key in the quantity of items purchased.
Enter Amount AMOUNT \$	Key in the amount and press [ENTER].
Select Product	If a 2nd product code is needed then key in the appropriate product code. The merchant will continue to be prompted for an additional product code until [ENTER] is pressed to bypass.
Enter Tax AMOUNT \$	Key in the amount of tax or press [ENTER].
Total \$ \$\$cc Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please Wait...	(No action while processing) Receipt prints.
Approval XXXXXX RETRN \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

PRIOR AUTHORIZED SALE

Idle Prompt	Press [ARROW].
Void [F1]	Press [F3] for prior auth sale.
Return [F2]	
Prior Auth Sale [F3]	
EBT [F4]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Date Expires MMY	Key in the expiration date in MMY format and press [ENTER].
Select Product	Key in the fuel product code. If a service product code is needed, press [0] and then key in the service product code.
Description QTY	Key in the quantity of items purchased.
Enter Amount Amount \$	Key in the amount and press [ENTER].
Select Product	If a 2nd product code is needed then key in the appropriate product code. The merchant will continue to be prompted for an additional product code until [ENTER] is pressed to bypass.
Enter Tax Amount \$	Key in the amount of tax or press [ENTER].
Enter Auth Code	Key in the authorization code and press [ENTER].
Total \$ \$\$cc Press [ENTER] to send	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please Wait...	(No action while processing) Receipt prints.
Approval XXXXXX PRIOR \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

Shaded sections are optional features.

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DEBIT SALE

Idle prompt	Press [F2] for sale.
Credit Sale [F1]	Press [F2] for debit sale.
Debit Sale [F2]	
GasCard [F3]	
Debit Sale	Press [F2] for sale.
Sale [F2]	
Return [F3]	
Swipe Card	Swipe the debit card.
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Select Product	Key in the fuel product code. If a service product code is needed, press [0] and then key in the service product code.
Description QTY	Key in the quantity of items purchased.
Enter Amount AMOUNT \$	Key in the amount and press [ENTER].
Select Product	If a 2nd product code is needed then key in appropriate product code. The merchant will continue to be prompted for an additional product code until [ENTER] is pressed to bypass.
Enter Tax AMOUNT \$	Key in the amount of tax or press [ENTER].
PINPAD - 0=Y 1=N	Confirm the total amount on the pin pad. Press [0] on the pin pad.
PINPAD - PIN #	Key in the pin number on the pin pad and press [ENTER] on the pin pad.
Total \$ \$\$cc Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please Wait...	(No action while processing) Receipt prints.
Approval XXXXXX DB SA \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

CASH BENEFIT

Idle prompt	Press [ARROW].
Void [F1]	Press [F4] for EBT.
Return [F2]	
Prior Auth Sale [F3]	
EBT [F4]	
Cash Benefit [F1]	Press [F1] for cash benefit.
Prior Cash Bnft [F2]	
Balance Inquiry [F3]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Date Expires MMY Y	Key in the expiration date in MMY Y format and press [ENTER].
Select Product	Key in the fuel product code. If a service product code is needed, press [0] and then key in the service product code.
Description QTY	Key in the quantity of items purchased.
Enter Amount AMOUNT \$	Key in the amount and press [ENTER].
Select Product	If a 2nd product code is needed then key in appropriate product code. The merchant will continue to be prompted for an additional product code until [ENTER] is pressed to bypass.
Enter Tax AMOUNT \$	Key in the amount of tax or press [ENTER].
PIN PAD - 0=Y 1=N	Confirm the total amount on the pin pad. Press [0] on the pin pad.
PIN PAD - PIN #	Key in the pin number on the pin pad and press [ENTER] on the pin pad.
Total \$ \$\$cc Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please wait...	(No action while processing) Receipt prints.
Approval XXXXXX EB SA \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

PRIOR CASH BENEFIT

Idle prompt	Press [ARROW].
Void [F1]	Press [F4] for EBT.
Return [F2]	
Prior Auth Sale [F3]	
EBT [F4]	
Cash Benefit [F1]	Press [F2] for prior cash benefit.
Prior Cash Bnft [F2]	
Balance Inquiry [F3]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
Date Expires MMY Y	Key in the expiration date in MMY Y format and press [ENTER].
Select Product	Key in the fuel product code. If a service product code is needed, press [0] and then key in the service product code.
Description QTY	Key in the quantity of items purchased.
Enter Amount AMOUNT \$	Key in the amount and press [ENTER].
Select Product	If a 2nd product code is needed then key in appropriate product code. The merchant will continue to be prompted for an additional product code until [ENTER] is pressed to bypass.
Enter Tax AMOUNT \$	Key in the amount of tax or press [ENTER].
Enter Auth Code	Key in the authorization code and press [ENTER].
Enter Voucher Num	Key in the voucher number and press [ENTER].
Total \$ \$\$cc Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please wait...	(No action while processing) Receipt prints.
Approval XXXXXX EB PR \$ \$\$cc Tear Rcpt/Hit ENTER	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.

BALANCE INQUIRY

Idle prompt	Press [ARROW].
Void [F1]	Press [F4] for EBT.
Return [F2]	
Prior [F3]	
EBT [F4]	
Cash Benefit [F1]	Press [F3] for balance inquiry.
Prior Cash Bnft [F2]	
Balance Inquiry [F3]	
Swipe Card or Enter #	Swipe card or key in the card number and press [ENTER].
Enter Last 4 Digits	Enter the last 4 digits of the card number and press [ENTER].
PIN PAD - 0=Y 1=N	Confirm the total amount on the pin pad. Press [0] on the pin pad.
PIN PAD - PIN #	Key the pin number on the pin pad and press [ENTER] on the pin pad.
Press [ENTER] to send.	Verify the transaction amount and press [ENTER].
Dialing Waiting for answer Please Wait...	(No action while processing) Receipt prints.
Approval XXXXXX	Press [ENTER] to print customer copy or press [CLEAR] to return to the idle prompt.
Tear Rcpt/Hit ENTER	

CHANGE PRODUCT CODE

Idle prompt	Press [F3].
Training Mode [F1] Product Maint [F2]	Press [F2] for product maintenance.
Func/Bksp-Scroll [F3] - Edit [F4] - Delete	Press [F3] to edit a product code.
Description	Locate the appropriate product code by pressing [ENTER]. Press [F3] to edit the amount. Press [CLEAR] to exit.
Price \$XX.XXX	
Enter Unit Price	Enter the unit price and press [ENTER]. Continue to scroll to next product code or press [CLEAR] to exit.

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VOID

Idle Prompt	Press [ARROW].
Void	[F1] Press [F1] for void.
Return	[F2]
Prior Auth Sale	[F3]
EBT	[F4]
Enter Reference #	Enter the 3-digit reference number, from the receipt of the transaction to be voided, and press [ENTER].
Void Sale \$ XX.XX (Account number displayed)	Verify the account number on the receipt matches. Press [ENTER].
Total \$ XX.XX	The grand total of the purchase will display. Press [ENTER] to continue.
Press ENTER to send.	
Dialing Please Wait...	(No action while processing)
Approval Void \$ XX.XX Tear Rcpt/Hit ENTER	Receipt prints and terminal returns to the idle prompt.

REPORTS

Idle prompt	Press [REPORTS].
Prod Price Rep	[F1] Press [F1] to print product price report.
Batch Review	[F2]
Shift Report	[F3] Press [F2] to print batch review.
Special Reports	[F4] Press [F3] to print shift report. Press [F4] to access the remaining reports.
Batch Review	[F1] Press [F1] to print a batch review.
Batch Manual	[F2] Press [F2] to print a report of all manually entered transactions.
Batch Det w/ Recs	[F3]
Batch Dups	[F4] Press [F3] to print a detail batch report. Press [F4] to print a report of all duplicate credit cards that were processed.
Printing...	Report prints.

SHIFT REPORT/CLOSE

Idle prompt	Press [F4] for shift or batch.
Shift Rpt/Close	[F1] Press [F1] for shift report/close.
Batch Rpt/Close	[F2]
Shift Report	[F1] Press [F1] to print a shift report.
Shift Close	[F2] Press [F2] to close the current shift and begin another.
Printing...	(No action while processing) Report prints.

BATCH REVIEW

Idle prompt	Press [BATCH REVIEW].
Printing...	The batch review report prints and will return to the idle prompt.

SETTLEMENT

Idle prompt	Press [F4] for shift or batch.
Shift Rpt/Close	[F1] Press [F2] for batch report/close.
Batch Rpt/Close	[F2]
Print Review	[F1] Press [F3] to settle the batch.
Batch Inquire	[F2]
Settle Batch	[F3]
Clear Batch	[F4]
Dialing Waiting for answer Please Wait	(No action while processing)
Printing...	Report prints.
Tear Report/Hit ENTER	Report prints.

BATCH RELEASED

AVS RESPONSE CODES

VISA	DESCRIPTION
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
Z	ZIP Code matches, address does not.
N	Neither address nor ZIP Code match.
U	Address information unavailable, or issuer does not support AVS.
R	Retry - Issuer's system unavailable or timed out.
E	Error - Transaction ineligible for AVS or edit error found.
S	AVS not supported by issuer.
MASTERCARD	DESCRIPTION
X	Exact - Match on address and 9-digit ZIP Code.
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
W	Whole - 9-digit ZIP Code matches, address does not.
Z	ZIP Code matches, address does not.
N	Neither address nor ZIP Code match.
U	Address information unavailable, or issuer does not support AVS.
R	Retry - Issuer's system unavailable or timed out.
S	AVS not supported by issuer.

AVS CODES CONTINUED

DISCOVER	DESCRIPTION
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
W	Whole - 9-digit ZIP Code matches, address does not.
Z	ZIP Code matches, address does not.
N	Neither address nor ZIP Code match.
U	Address information unavailable, or issuer does not support AVS.
AMERICAN EXPRESS	DESCRIPTION
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
Z	ZIP Code matches, address does not.
N	Neither address nor ZIP Code match.
U	Address information unavailable, or issuer does not support AVS.
R	Retry - Issuer's system unavailable or timed out.
S	AVS not supported by issuer.



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