

DEBIT RETURN	
IDLE PROMPT	Press [6].
0=SALE 1=RETURN	Press [1], then [ENTER].
ENTER SUPER#/ MGMT PSWD	Key in password and press [ENTER].
WAITING FOR CARD	Swipe card.
ENTER TICKET #	Key in ticket number and press [ENTER].
ENTER TABLE #	Key in table number and press [ENTER].
ENTER SERVER #	Key in server number and press [ENTER].
ENTER AMOUNT	Key in amount and press [ENTER].
WAITING FOR PIN	
PROCESSING	No action while processing.
XXXXXX \$\$ .cc	Auth code and amount display. Receipt prints (if printer attached).

  

TOTAL ADJUSTMENT	
IDLE PROMPT	Press [ENTER], then [2].
0=TIP 1=TOTAL	Press [1], then [ENTER].
2=QUICK TIP 3=CASH TIP	
4=SHARED TIP	
ENTER REF NUMBER	Key in reference number and press [ENTER].
TOTAL \$\$ .cc	Press [ENTER] to confirm.
ENTER NEW TOTAL	Press [ENTER].
ADJUST TO \$0.00?	Press [0] then [ENTER].
0=YES 1=NO	to void transaction.
ADJ TO \$ 0.00	Adjusted amount displays. Receipt prints (if printer attached). Press [ENTER] to void another or [CLEAR] to return to idle prompt.

  

QUICK TIP ADJUSTMENT	
IDLE PROMPT	Press [ENTER], then [2].
0=TIP 1=TOTAL	Press [2], then [ENTER].
2=QUICK TIP 3=CASH TIP	
4=SHARED TIP	
ENTER SERVER #	Key in server number and press [ENTER].
REF 001 \$ 0.00	Press [ENTER] to confirm.
ENTER TIP AMT	Key in tip amount and press [ENTER].
ADJ TO \$ \$\$ .cc	Adjusted amount displays. Receipt prints (if printer attached). Press [ENTER] to adjust another, or [CLEAR] to return to idle prompt.

Shaded sections are optional features.

BATCH REPORT	
IDLE PROMPT	Press [ENTER], then [3].
BATCH XXXXXX	Press [1], then [ENTER].
0=DISPLY 1=PRINT	
0=TOTAL 1=DETAIL	Press [0] for total report, [1] for detailed report, [2] for a server report, or [3] for an open tab report, then press [ENTER].
2=SERVER #	
3=OPEN TAB	
PRINTING...	Report prints (if printer attached).

  

EMPLOYEE TIP REPORT	
IDLE PROMPT	Press [ENTER], then [3].
BATCH XXXXXX	Press [1], then [ENTER].
0=DISPLY 1=PRINT	
0=TOTAL 1=DETAIL	Press [2], then [ENTER].
2=SERVER # 3=OPEN TAB	
0=SERVER# 1=ALL	Press [0] for a specific server, [1] for all servers, [2] for untipped, [3] for cash tips, and then [ENTER].
2=UNTIPPED	
3=CASH TIPS	
ENTER SERVER #	Key in server number and press [ENTER].
PRINTING...	Reports prints (if printer attached).

  

SHARED TIPS	
IDLE PROMPT	Press [5].
0=CASH 1=SHARED	Press [1].
ENTER TICKET #	Key in ticket number and press [ENTER].
FROM SERVER # ?	Key in server number and press [ENTER].
SHARED TIP AMT	Key in shared tip amount and press [ENTER].
TO SERVER # ?	Key in server number and press [ENTER].
ACCEPTED	Press [CLEAR] to return to idle prompt.

Grayed functions are available on the 380 & 460 only.

DEPOSIT (SETTLEMENT)	
IDLE PROMPT	Press [9].
ENTER SUPER #	Key in supervisor number and press [ENTER].
0=DEPOSIT 2=INQ	Press [0], then [ENTER].
PRINTING...	Reports prints (if printer attached).
BATCH RELEASED	Batch settled at host. Press [CLEAR] to return to idle prompt.

  

REPRINT	
IDLE PROMPT	Press [ENTER], then [6].
0=DISPLY 1=PRINT	Press [1], then [ENTER].
0=LAST 1=OTHER	Press [0], then [ENTER] to reprint last transaction. Press [1], then [ENTER] to reprint other transactions.
ENTER REF NUMBER	Key in reference number of transaction to be reprinted and press [ENTER].
PRINTING...	Report prints (if printer attached).

  

CLOSE TAB	
IDLE PROMPT	Press [3].
0=OPEN 1=CLOSE	Press [1], then [ENTER].
ENTER REF NUMBER	Key in reference number, and press [ENTER].
4000000000000000	Card number displays. Press [ENTER].
SAME CARD?	Press [0] for YES.
0=YES 1=NO	
ENTER ACCOUNT #	Swipe card if [1] selected.
ENTER LAST 4 NUM	Key in card's last four digits, then press [ENTER].
TICKET # XXXX	Press [ENTER].
TABLE # XX	Press [ENTER].
ENTER SERVER # XXXX	Key in server number and press [ENTER].
ENTER FOOD AMT	Key in food amount and press [ENTER].
ENTER BEV AMT	Key in beverage amount and press [ENTER].
ENTER TOT AMOUNT	Key in amount and press [ENTER].
PROCESSING	No action while processing.
XXXXXX \$\$ .cc	Auth code and amount display. Receipt prints (if printer attached).

Shaded sections are optional features.

TERMINAL BATCH REVIEW	
IDLE PROMPT	Press [ENTER] then [3].
BATCH XXXXXX	Current batch number displays.
0=DISPLY 1=PRINT	Press [0] then [ENTER].
TRAN COUNT XXX	Transaction count displays. Press [ENTER] to continue.
SALES \$ \$\$ .cc	Total sales displays. Press [ENTER] to continue.
RETNS \$ \$\$ .cc	Total returns displays. Press [ENTER] to continue.
NET \$ \$\$ .cc	Net amount displays. Press [ENTER] to continue.
0=BY REF 1=ALL	Key in [0] and press [ENTER].
ENTER REF NUMBER	If prompted, key in reference number and press [ENTER].
001 SL \$ 12.00	Reference number, transaction type, and amount display. Press [#].
123456 A VI	Auth code, transaction status, and credit card type display. Press [#].
4012345678901	Card number displays. Press [ENTER] to review another reference number. Or, press [CLEAR] to return to idle prompt.

  

OPEN TAB	
IDLE PROMPT	Press [3].
0=OPEN 1=CLOSE	Press [0] then [ENTER].
ENTER ACCOUNT #	Swipe card.
ENTER LAST 4 NUM	Key in last four digits, then press [ENTER].
TICKET # XXXX	Press [ENTER].
TABLE # XX	Press [ENTER].
ENTER SERVER # XXXX	Key in server number, then [ENTER].
ENTER TOT AMOUNT	Key in amount and press [ENTER].
PROCESSING	No action while processing.
XXXXXX \$\$ .cc	Auth code and amount display. Receipt prints (if printer attached).

  

VOID	
IDLE PROMPT	Press [ENTER] then [5].
ENTER REF NUMBER	Key in ref#, then [ENTER].
ENTER AMOUNT #	Key in amount, [ENTER].
PRINTING	Receipt prints (if printer attached).

Grayed functions are available on the 380 & 460 only.

TIP ADJUSTMENT	
IDLE PROMPT	Press [ENTER] then [2].
0=TIP 1=TOTAL	Press [0], then [ENTER].
2=QUICK TIP 3=CASH TIP	
4=SHARED TIP	
ENTER REF NUMBER	Key in reference number and press [ENTER].
TOTAL= \$\$ .cc	Press [ENTER] to confirm.
ENTER TIP AMT	Key in tip amount and press [ENTER].
ADJ TO \$ \$\$ .cc	Adjusted amount displays. Receipt prints (if printer attached). Press [CLEAR] to return to idle prompt.

  

CASH TIPS ADJUSTMENT	
IDLE PROMPT	Press [ENTER] then [2].
0=TIP 1=TOTAL	Press [3], then [ENTER].
2=QUICK TIP 3=CASH TIP	
4=SHARED TIP	
ENTER TICKET #	Key in ticket number and press [ENTER].
FD/BEV \$ \$\$ .cc	Press [ENTER] to confirm.
ENTER NEW FD/BEV	Key in food/beverage amount and press [ENTER].
TIP \$ \$\$ .cc	Press [ENTER].
ENTER NEW TIP \$	Key in tip, then [ENTER].
ADJUST TO \$\$ .cc?	Press [0] to adjust tip to \$0.00. Or press [1] to retain tip.
0=YES 1=NO	
ACCEPTED	Key in another ticket number to adjust another transaction. Or press [CLEAR] to return to idle prompt.

  

SHARED TIPS ADJUSTMENT	
IDLE PROMPT	Press [ENTER] then [2].
0=TIP 1=TOTAL	Press [4], then [ENTER].
2=QUICK TIP 3=CASH TIP	
4=SHARED TIP	
ENTER TICKET #	Key in ticket number and press [ENTER].
TO SERVER #	Press [ENTER].
TIP \$ \$\$ .cc	Press [ENTER].
ENTER NEW TIP \$	Key in tip, then [ENTER].
ADJUST TO \$\$ .cc?	Press [0] to adjust tip to \$0.00. Or press [1] to retain tip.
0=YES 1=NO	
ACCEPTED	Key in another ticket number to adjust another transaction. Or press [CLEAR] to return to idle prompt.

Shaded sections are optional features.

PRIOR AUTHORIZATION SALE (FORCE)	
IDLE PROMPT	Press [4].
0=SALE 1=TAB	Press [0] then [ENTER].
ENTER ACCOUNT #	Swipe card. Or key in card number and press [ENTER].
ENTER LAST 4 NUM	Key in last 4 digits of card number and press [ENTER].
ENTER TICKET #	Key in ticket number and press [ENTER].
ENTER TABLE #	Key in table number and press [ENTER].
ENTER SERVER #	Key in server number and press [ENTER].
ENTER FOOD AMT	Key in food amount and press [ENTER].
ENTER BEV AMT	Key in beverage amount and press [ENTER].
ENTER SUB AMOUNT	Key in subtotal and press [ENTER].
ENTER TIP AMOUNT	Key in tip amount and press [ENTER].
ENTER AUTH CODE	Key in auth code and press [ENTER].
PROCESSING	No action while processing.
XXXXXX \$\$ .cc	Auth code and amount display. Receipt prints (if printer attached).

  

OPEN TAB REPORT	
IDLE PROMPT	Press [ENTER] then [3].
BATCH XXXX	Press [1] then [ENTER].
0=DISPLAY 1=PRINT	
0=TOTAL 1=DETAIL	Press [3] then [ENTER].
2=SERVER# 3=OPEN TAB	
PRINTING...	Report prints (if printer attached).

  

CASH TIPS	
IDLE PROMPT	Press [5].
0=CASH 1=SHARED	Press [0].
ENTER TICKET # XXXX	Key in ticket number and press [ENTER].
ENTER SERVER # XXXX	Key in server number and press [ENTER].
ENTER FOOD/BEV AMT	Key in food/bev amount and press [ENTER].
ENTER TIP AMOUNT	Key in tip amount and press [ENTER].
ACCEPTED	Press [CLEAR] to return to idle prompt.

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**MANUAL ENTRY (AVS)**

<b>IDLE PROMPT</b>	Press [1] for sale or the appropriate transaction key.
<b>ENTER ACCOUNT #</b>	Key in card number and press [ENTER].
<b>EXPIRY DATE MMYY</b>	Key in expiration date in MMYY format (example 101) and press [ENTER].
<b>PHONE ORDER 0=YES 1=NO</b>	Press appropriate option, then press [ENTER].
<b>ENTER INVOICE #</b>	Key in invoice number and press [ENTER].
<b>STREET ADDRESS</b>	Key in numeric value of address (1601 Elm = 1601) and press [ENTER].
<b>ENTER ZIP CODE</b>	Key in ZIP Code and press [ENTER].
<b>ENTER CW2#</b>	Key in CVV2 value on the back of the card (usually 4 digits) and press [ENTER]. Or press [ENTER] to bypass and key in a reason code. [0] = Not on card [1] = Cannot read [2] = Unknown Press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>***** **\$.cc</b>	Auth code and amount display. Receipt prints (if printer attached).

**UNTIPPED REPORT**

<b>IDLE PROMPT</b>	Press [ENTER] then [3].
<b>BATCH *** 0=DISPLAY 1=PRINT</b>	Press [1] then [ENTER].
<b>0=TOTAL 1=DETAIL 2=SERVER# 3=OPEN TAB</b>	Press [2] then [ENTER].
<b>0=SERVER# 1=ALL 2=UNTIPPED 3=CASH TIPS</b>	Press [2] then [ENTER].
<b>PRINTING...</b>	Report prints (if printer attached).

Shaded sections are optional features.

**AUTH ONLY**

<b>IDLE PROMPT</b>	Press [2].
<b>ENTER ACCOUNT #</b>	Swipe card.
<b>PHONE ORDER 0=YES 1=NO</b>	Press appropriate option, then press [ENTER].
<b>ENTER INVOICE #</b>	Key in invoice number and press [ENTER].
<b>STREET ADDRESS</b>	Key in numeric value of address (1601 Elm = 1601) and press [ENTER].
<b>ENTER ZIP CODE</b>	Key in ZIP Code and press [ENTER].
<b>ENTER CW2#</b>	Key in CVV2 value on the back of the card (usually 4 digits) and press [ENTER]. Or press [ENTER] to bypass and key in a reason code. [0] = Not on card [1] = Cannot read [2] = Unknown Press [ENTER].
<b>ENTER TICKET # ****</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE # **</b>	Key in table number and press [ENTER].
<b>ENTER SERVER # ****</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in total amount and press [ENTER].
<b>PRINTING</b>	Receipt prints (if printer attached).

**CASH TIP REPORT**

<b>IDLE PROMPT</b>	Press [ENTER] then [3].
<b>BATCH *** 0=DISPLAY 1=PRINT</b>	Press [1] then [ENTER].
<b>0=TOTAL 1=DETAIL 2=SERVER# 3=OPEN TAB</b>	Press [2] then [ENTER].
<b>0=SERVER# 1=ALL 2=UNTIPPED 3=CASH TIPS</b>	Press [3] then [ENTER].
<b>PRINTING...</b>	Report prints (if printer attached).

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**AVS RESPONSE CODES**

Card Type	Code	Description	
VISA	Y	Yes - Exact match on address and ZIP Code.	
	A	Address matches, ZIP Code does not.	
	Z	ZIP Code matches, address does not.	
	N	Neither address nor ZIP Code match.	
	U	Address information unavailable, or issuer does not support AVS.	
	R	Retry - Issuer's system unavailable or timed out.	
	E	Error - Transaction ineligible for AVS or edit error found.	
	S	AVS not supported by issuer.	
	MASTERCARD	X	Exact - Match on address and 9-digit ZIP Code.
		Y	Yes - Exact match on address and ZIP Code.
A		Address matches, ZIP Code does not.	
W		Whole - 9-digit ZIP Code matches, address does not.	
DISCOVER	Z	ZIP Code matches, address does not.	
	N	Neither address nor ZIP Code match.	
	U	Address information unavailable, or issuer does not support AVS.	
	R	Retry - Issuer's system unavailable or timed out.	
AMERICAN EXPRESS	S	AVS not supported by issuer.	
	Y	Yes - Exact match on address and ZIP Code.	
	A	Address matches, ZIP Code does not.	
	Z	ZIP Code matches, address does not.	

**AVS RESPONSE CODES**

Card Type	Code	Description	
VISA	Y	Yes - Exact match on address and ZIP Code.	
	A	Address matches, ZIP Code does not.	
	Z	ZIP Code matches, address does not.	
	N	Neither address nor ZIP Code match.	
	U	Address information unavailable, or issuer does not support AVS.	
	R	Retry - Issuer's system unavailable or timed out.	
	E	Error - Transaction ineligible for AVS or edit error found.	
	S	AVS not supported by issuer.	
	MASTERCARD	X	Exact - Match on address and 9-digit ZIP Code.
		Y	Yes - Exact match on address and ZIP Code.
A		Address matches, ZIP Code does not.	
W		Whole - 9-digit ZIP Code matches, address does not.	
DISCOVER	Z	ZIP Code matches, address does not.	
	N	Neither address nor ZIP Code match.	
	U	Address information unavailable, or issuer does not support AVS.	
	R	Retry - Issuer's system unavailable or timed out.	
AMERICAN EXPRESS	S	AVS not supported by issuer.	
	Y	Yes - Exact match on address and ZIP Code.	
	A	Address matches, ZIP Code does not.	
	Z	ZIP Code matches, address does not.	

**CVV2 CODES**

Card Type	Code	CVV2 Code Description
VISA	M	The CVV2 Code matched.
	N	The CVV2 Code did not match.
	P	The CVV2 Code was not processed.
	S	The CVV2 Code was on the card and the merchant indicated it was not.
	U	The issuer is not certified for CVV2.

POS-0361  
**Paymentech**<sup>TM</sup>  
 06/99 VeriFone Tranz 330, 380, 420, 460

Quick Reference Card for the VeriFone  
**TRANZ Restaurant**  
 Applications on the PNS Network

**SALE**

<b>IDLE PROMPT</b>	Swipe card.
<b>ENTER LAST 4 NUM</b>	Key in last 4 digits of card number and press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>***** **\$.cc</b>	Auth code and amount display. Receipt prints (if printer attached).

**RETURN (CREDIT)**

<b>IDLE PROMPT</b>	Press [ENTER], then [1].
<b>ENTER ACCOUNT #</b>	Swipe card. Or key in card number and press [ENTER].
<b>ENTER LAST 4 NUM</b>	Key in last 4 digits of card number and press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>***** **\$.cc</b>	Auth code and amount display. Receipt prints (if printer attached).

Shaded sections are optional features.

**DEBIT SALE**

<b>IDLE PROMPT</b>	Press [6].
<b>0=SALE 1=RETURN</b>	Press [0], then [ENTER].
<b>WAITING FOR CARD</b>	Swipe card.
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER AMOUNT</b>	Key amount, press [ENTER].
<b>CASH BACK AMOUNT</b>	Key amount, press [ENTER].
<b>WAITING FOR PIN</b>	Have customer enter PIN.
<b>PROCESSING</b>	No action while processing.
<b>***** **\$.cc</b>	Auth code and amount display. Receipt prints (if printer attached).

**PRIOR AUTHORIZATION SALE (TAB)**

<b>IDLE PROMPT</b>	Press [4].
<b>0=SALE 1=TAB</b>	Press [1] then [ENTER].
<b>ENTER ACCOUNT #</b>	Swipe card. Or key in card number and press [ENTER].
<b>ENTER LAST 4 NUM</b>	Key in last 4 digits of card number and press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER AMOUNT</b>	Key in amount and press [ENTER].
<b>ENTER AUTH CODE</b>	Key in auth code and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>***** **\$.cc</b>	Auth code and amount display. Receipt prints (if printer attached).

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