

EBT		
IDLE PROMPT	Touch [Sale] and then [EBT Card].	
Press here for...		
EBT	X	Swipe card.
Swipe Customer Card		
← Clear	Enter	
Select Item	X	Touch or press [1] for a Food Stamp transaction. Touch or press [2] for a Cash Benefit transaction.
1 - FOOD STAMP		
2 - CASH BENEFIT		
EBT	X	Key in cashier number and touch or press [ENTER].
Enter Cashier Number		
← Clear	Enter	
EBT	X	Key in amount and touch or press [ENTER].
Sale Amount		
← Clear	Enter	\$\$
EBT	X	Customer keys in PIN and touches or presses [ENTER].
Enter PIN Number		
← Clear	Enter	
RESPONSE APPROVAL #####		Approval code displays. Receipt prints. Terminal returns to idle prompt.

EBT REFUND		
IDLE PROMPT	Touch [Refund] or touch [Tran Types] and then [Refund].	
Press here for...		
REFUND	X	Touch [EBT Card].
Credit Card Debit Card EBT Card		
←	Enter	
REFUND - EBT	X	Swipe card.
Swipe customer card		
← Clear	Enter	
REFUND - EBT	X	Key in cashier number and touch or press [ENTER].
Enter cashier number		
← Clear	Enter	
REFUND - EBT	X	Key in amount and touch or press [ENTER].
Amount		
← Clear	Enter	\$\$
RESPONSE APPROVAL #####		Approval code displays. Receipt prints. Terminal returns to idle prompt.

MANUAL ENTRY		
IDLE PROMPT	Touch [SALE] or touch [MENU], [NEW TRANS], and then the appropriate transaction key.	
Press here for...		
SALE	X	Key in card number and touch or press [ENTER].
Enter card number		
← Clear	Enter	
SALE	X	Key in expiration date in MMYY format (e.g. 0502) and touch or press [ENTER].
Expiration date MMYY		
← Clear	Enter	
SALE	X	Touch [Yes] to continue.
Take imprint of card		
Yes No		
SALE	X	Key in cashier number and touch or press [ENTER].
Enter cashier number		
← Clear	Enter	
SALE	X	Press appropriate code: [0] = Customer's card is not present [1] = Customer's card is present [2] = CVV2 number is not legible [3] = CVV2 number is not present on the card
CVV2: 0=Not Present 1=Prs 2=1lg 3=Absent		
SALE	X	Key in CVV2 number from the back of the customer's card and touch or press [ENTER].
CVV2 From Card		
← Clear	Enter	
SALE	X	Key in base amount and touch or press [ENTER].
Base amount		
← Clear	Enter	\$\$
SALE	X	Touch [YES] or press [ENTER] if amount is correct. Touch [NO] to change the amount.
Total Correct?		\$\$
← Clear	Enter	
INVOICE NUMBER	X	Key in invoice number and touch or press [ENTER].
Enter invoice number		
← Clear	Enter	
RESPONSE APPROVAL #####		Approval code displays. Receipt prints. Terminal returns to idle prompt.

CASHIER REPORT		
IDLE PROMPT	Touch [Reports].	
Press here for...		
REPORTS	X	Touch [Cashier].
Audit		
Reprint		Summary Cashier
CASHIER	X	Touch [Detail] to print detail information for all cashiers. Touch [Summary] to print summary information for all cashiers. Touch [Unadjusted] to print unadjusted information for all cashiers. Touch [Cashiers] to print a log of cashiers.
Detail Unadjusted		Summary Cashiers
Enter cashier number	X	Key in cashier number and touch or press [ENTER].
← Clear	Enter	
BATCH Scanning Batch Please Wait		Report prints. Terminal returns to idle prompt.

Shaded sections are optional features.

SETTLEMENT		
IDLE PROMPT	Touch [Batch] or touch [Menu] and then [Batch].	
Press here for...		
BATCH	X	Touch [Settle].
Settle		Review Find Void
Totals		
Adjust		
SETTLE	X	Key in password and touch or press [ENTER].
Enter Password		
← Clear	Enter	
SETTLE	X	Key in total sales amount and touch or press [ENTER].
Sales Total		
← Clear	Enter	
SETTLE	X	Key in total refund amount and touch or press [ENTER].
Refund Total		
← Clear	Enter	
BATCH UPLOAD IN PROGRESS		No action while terminal is uploading batch to the host.
OK XXX XXXX XXXX		Settlement OK number displays and prints on the settlement report. The terminal returns to the idle prompt.

REPRINT		
IDLE PROMPT	Touch [REPORTS].	
Press here for...		
REPORTS	X	Touch [REPRINT].
Audit		Summary Cashier
Reprint		
REPRINT	X	Touch [Last] to reprint the last transaction. Touch [By Invoice] to reprint a different transaction.
Last By Invoice		
REPRINT INVOICE	X	Key in invoice number to reprint and touch or press [ENTER].
Enter invoice number		
← Clear	Enter	
COMPLETE Reprint Complete Continue		Receipt prints. Touch [Continue] to return to the idle prompt.

DETAIL AUDIT REPORT		
IDLE PROMPT	Touch [Reports].	
Press here for...		
REPORTS	X	Touch [Audit].
Audit		Summary Cashier
Reprint		
BATCH Scanning Batch Please Wait		Report prints. Terminal returns to idle prompt.

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SALE		
IDLE PROMPT	Swipe card.	
Press here for...		
SALE	X	Key in last 4 digits on customer's card and touch or press [ENTER].
Enter last 4 numbers of customer card		
← Clear	Enter	
SALE	X	Key in cashier number and touch or press [ENTER].
Enter cashier number		
← Clear	Enter	
SALE	X	Key in base amount and touch or press [ENTER].
Amount		
← Clear	Enter	\$\$
SALE	X	Touch [YES] or press [ENTER] if amount is correct. Touch [NO] to change the amount.
Total Correct?		\$\$
← Clear	Enter	
RESPONSE APPROVAL #####		Approval code displays. Receipt prints. Terminal returns to idle prompt.
TAX ID: 0=NONE 1=PRESENT 2=EXEMPT		Key in the selection which matches the merchant's tax ID status.
ENTER TAX AMOUNT		Key in the amount of tax on the transaction.
Tax amount:		\$.XX

VOID		
IDLE PROMPT	Touch [BATCH] and then [VOID].	
Press here for...		
INVOICE NUMBER	X	Key in invoice number and touch or press [ENTER].
Enter invoice number		
← Clear	Enter	
SALE	X	Touch [YES] to void this transaction, or touch [NO] to select another transaction.
Void		
XXXXXXXX		\$.XX
Correct?		
NO		YES
COMPLETE TRANSACTION ACCEPTED		Receipt prints. Terminal returns to idle prompt.

SUMMARY REPORT		
IDLE PROMPT	Touch [Reports].	
Press here for...		
REPORTS	X	Touch [Summary].
Audit		Summary Cashier
Reprint		
BATCH Scanning Batch Please Wait		Report prints. Terminal returns to idle prompt.

Shaded sections are optional features.

OFF-LINE TRANSACTION (FORCE)			
IDLE PROMPT Touch [MENU], [NEW TRANS], and then [FORCE].			
Press here for...			
OFFL		X	Swipe card.
<div style="text-align: center;"> ## Off-Line Mode ## Enter account number ← Clear Enter </div>			
OFFL		X	Key in last 4 digits on customer's card and touch or press [ENTER].
<div style="text-align: center;"> Enter last 4 numbers of customer card ← Clear Enter </div>			
OFFL	CARD TYPE	X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> Enter cashier number ← Clear Enter </div>			
OFFL	CARD TYPE	X	Key in base amount and touch or press [ENTER].
<div style="text-align: center;"> Base Amount ← Clear \$\$ Enter </div>			
OFFL	CARD TYPE	X	Touch [YES] or press [ENTER] if amount is correct. Touch [NO] to change the amount.
<div style="text-align: center;"> Total Correct? \$\$\$\$ ← Clear Enter </div>			
OFFL		X	Key in invoice number and touch or press [ENTER].
<div style="text-align: center;"> INVOICE NUMBER Enter invoice number ← Clear Enter </div>			
OFFL	CARD TYPE	X	Key in approval code and touch or press [ENTER].
<div style="text-align: center;"> Enter approval code ← Clear Enter </div>			
<div style="text-align: center;"> RESPONSE Transaction Accepted </div>			
Transaction accepted. Receipt prints. Terminal returns to idle prompt.			
ADJUSTMENT			
IDLE PROMPT Touch [BATCH] and then [ADJUST].			
Press here for...			
ADJUST		X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> Enter cashier number ← Clear Enter </div>			
ADJUST		X	Key in invoice number and touch or press [ENTER].
<div style="text-align: center;"> INVOICE NUMBER Enter invoice number ← Clear Enter </div>			
ADJUST	TYPE	X	If amount is incorrect, touch [NO]. If amount is correct, touch [YES].
<div style="text-align: center;"> TOTAL Correct? \$\$\$\$ YES NO </div>			
ADJUST	TYPE	X	Key in new amount and touch or press [ENTER].
<div style="text-align: center;"> New amount? ← Clear \$\$.## Enter </div>			
ADJUST	TYPE	X	If amount is incorrect, touch [NO]. If amount is correct, touch [YES].
<div style="text-align: center;"> TOTAL Correct? \$\$\$\$ YES NO </div>			
<div style="text-align: center;"> COMPLETE TRANSACTION ACCEPTED Press [CONTINUE] to adjust another invoice, or press [CLEAR] to return to idle prompt. </div>			

AUTHORIZATION ONLY			
IDLE PROMPT Touch [MENU], [NEW TRANS], and then [AUTHORIZE].			
Press here for...			
AUTHORIZE		X	Swipe card or key card number.
<div style="text-align: center;"> SWIPE CUSTOMER CARD ← Clear Enter </div>			
AUTHORIZE		X	Key in last 4 digits of customer card and touch or press [ENTER].
<div style="text-align: center;"> Enter last 4 numbers of customer card ← Clear Enter </div>			
AUTHORIZE		X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> Enter cashier number ← Clear Enter </div>			
AUTHORIZE		X	Key in amount and touch or press [ENTER].
<div style="text-align: center;"> AUTHORIZE Amount ← Clear \$9.99 Enter </div>			
<div style="text-align: center;"> RESPONSE APPROVAL XXXXXX </div>			
Approval code displays. Receipt prints. Terminal returns to idle prompt.			
MAIL ORDER WITH AVS			
IDLE PROMPT Touch [MENU], [New Trans] and then [Mail Order].			
Press here for...			
MAIL ORDER		X	Key in card number and touch or press [ENTER].
<div style="text-align: center;"> Enter card number ← Clear Enter </div>			
MAIL ORDER	TYPE	X	Key in expiration date in MMYY format (Example: 0502) and touch or press [ENTER].
<div style="text-align: center;"> MAIL ORDER TYPE Expiration Date MMYY ← Clear Enter </div>			
MAIL ORDER	TYPE	X	If an imprint has been taken, touch [YES]; otherwise, touch [NO].
<div style="text-align: center;"> Take imprint of card? NO YES </div>			
MAIL ORDER	TYPE	X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> Enter cashier number ← Clear Enter </div>			
SALE	CARD TYPE	X	Press appropriate code: [0] = Customer's card is not present [1] = Customer's card is present [2] = CVV2 number is not legible [3] = CVV2 number is not present on the card
<div style="text-align: center;"> SALE CVV2: 0=Not Present 1=Present 2=Illegible 3=Absent 1=Present 2=Illegible 3=Absent ← Clear Enter </div>			
SALE	CARD TYPE	X	Key in CVV2 number from the back of the customer's card and touch or press [ENTER].
<div style="text-align: center;"> CVV2 From Card ← Clear Enter </div>			
MAIL ORDER	TYPE	X	Key in amount and touch or press [ENTER].
<div style="text-align: center;"> MAIL ORDER Amount ← Clear Enter </div>			
MAIL ORDER	TYPE	X	Key in the numeric portion of the address (Example: 1512 Main St. would be 1512) and touch or press [ENTER].
<div style="text-align: center;"> Enter Address ← Clear Enter </div>			
MAIL ORDER	TYPE	X	Key in the customer's zip code and touch or press [ENTER].
<div style="text-align: center;"> Enter zip code ← Clear Enter </div>			
<div style="text-align: center;"> RESPONSE APPROVAL XXXXXX </div>			
Transaction accepted. Receipt prints. Terminal returns to idle prompt.			

Shaded sections are optional features.

DEBIT			
IDLE PROMPT Touch [MENU], [NEW TRANS], and then [DEBIT].			
Press here for...			
DEBIT		X	Swipe customer card.
<div style="text-align: center;"> Swipe customer card ← Clear Enter </div>			
SAL+CSH	DEBIT	X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> SAL+CSH Enter cashier number ← Clear Enter </div>			
SAL+CSH	DEBIT	X	Key in sale amount and touch or press [ENTER].
<div style="text-align: center;"> SAL+CSH Sale Amount ← Clear Enter </div>			
SAL+CSH	DEBIT	X	Key in cash amount and touch or press [ENTER].
<div style="text-align: center;"> SAL+CSH Cash Amount ← Clear Enter </div>			
SAL+CSH	DEBIT	X	Touch [YES] or press [ENTER] if amount is correct. Touch [NO] to change the amount.
<div style="text-align: center;"> SAL+CSH Total Connect? \$\$\$\$ ← Clear Enter </div>			
<div style="text-align: center;"> RESPONSE APPROVAL XXXXXX </div>			
Transaction accepted. Receipt prints. Terminal returns to idle prompt.			
<div style="text-align: center;"> Total Amount \$\$\$\$ Enter your PIN and press ENTER ← Clear Enter </div>			
<div style="text-align: center;"> RESPONSE APPROVAL XXXXXX </div>			
Transaction accepted. Receipt prints. Terminal returns to idle prompt.			
CASHIER LOG ON/OFF			
IDLE PROMPT Touch [MENU].			
Press here for...			
MAIN		X	Touch [Cashier].
<div style="text-align: center;"> MAIN New Trans + Batch Terminal Setup Reports Cashier </div>			
CASHIER		X	Touch [Add/Remove].
<div style="text-align: center;"> CASHIER Add/Remove + View Clear Reports </div>			
SIGNON/OFF		X	Key in cashier number to add/remove and touch or press [ENTER].
<div style="text-align: center;"> SIGNON/OFF Enter cashier number ← Clear Enter </div>			
SIGNON/OFF		X	Touch [Yes] to sign on cashier number. If prompted to sign off, touch [Yes] to sign off cashier number.
<div style="text-align: center;"> SIGNON/OFF Sign-on? Yes No </div>			
<div style="text-align: center;"> COMPLETE Transaction Accepted Continue </div>			
Touch [Continue].			
SIGNON/OFF		X	Key in another cashier number to add/remove or touch [X] to return to idle prompt.
<div style="text-align: center;"> SIGNON/OFF Enter cashier number ← Clear Enter </div>			

Shaded sections are optional features.

EBT PRIOR SALE (FORCE)			
IDLE PROMPT Touch [MENU], [NEW TRANS], and then [FORCE].			
Press here for...			
FORCE	←	X	Touch [Prior EBT].
<div style="text-align: center;"> FORCE Credit Card Prior EBT EBT Refund </div>			
PRIOR EBT		X	Swipe card.
<div style="text-align: center;"> PRIOR EBT ## Off-Line Mode ## Enter account number ← Clear Enter </div>			
PRIOR EBT	CARD TYPE	X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> PRIOR EBT Enter cashier number ← Clear Enter </div>			
PRIOR EBT	CARD TYPE	X	Key in amount and touch or press [ENTER].
<div style="text-align: center;"> PRIOR EBT Amount ← Clear \$\$ Enter </div>			
PRIOR EBT	CARD TYPE	X	Key in approval code and touch or press [ENTER].
<div style="text-align: center;"> PRIOR EBT Enter approval code ← Clear Enter </div>			
PRIOR EBT	CARD TYPE	X	Key in voucher number and touch or press [ENTER].
<div style="text-align: center;"> PRIOR EBT Enter voucher number ← Clear Enter </div>			
<div style="text-align: center;"> RESPONSE Transaction Accepted </div>			
Transaction accepted. Receipt prints. Terminal returns to idle prompt.			
REFUND (CREDIT)			
IDLE PROMPT Press [REFUND], or touch [MENU], [NEW TRANS], and then [REFUND].			
Press here for...			
REFUND	CARD TYPE	X	Touch [Credit Card].
<div style="text-align: center;"> REFUND Credit Card Debit Card </div>			
REFUND		X	Swipe card.
<div style="text-align: center;"> Swipe customer card ← Clear Enter </div>			
SALE		X	Key in last 4 digits on customer's card and touch or press [ENTER].
<div style="text-align: center;"> SALE Enter last 4 numbers of customer card ← Clear Enter </div>			
REFUND		X	Key in cashier number and touch or press [ENTER].
<div style="text-align: center;"> REFUND Enter cashier number ← Clear Enter </div>			
REFUND	CARD TYPE	X	Key in refund amount and touch or press [ENTER].
<div style="text-align: center;"> REFUND Amount ← Clear \$\$ Enter </div>			
INVOICE NUMBER		X	Key in invoice number and touch or press [ENTER].
<div style="text-align: center;"> INVOICE NUMBER Enter invoice number ← Clear Enter </div>			
<div style="text-align: center;"> RESPONSE APPROVAL XXXXXX </div>			
Approval code displays. Receipt prints. Terminal returns to idle prompt.			

Shaded sections are optional features.